



CITY OF HOUSTON

Job Posting

sl/cmd	CORRECTION	CORRECTION	CORRECTION
1	Applications accepted from: ALL PERSONS INTERESTED		
2	Job Classification MULTI-DISCIPLINE INSPECTOR		
3	Posting Number PN# 101930 (2 Positions)		
4	Department Public Works & Engineering Department		
5	Division Planning and Development Services		
6	Section Code Enforcement/Occupancy		
7	Reporting Location 3300 Main *		
8	Workdays & Hours M - F, 7 a.m. - 4 p.m.*		
*Subject to change			
9	DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS Enforces and maintains the understanding and application of building codes and ordinances for structural, electrical, plumbing, and mechanical facilities, structures and systems. Identifies, schedules, conducts and reviews various types of structural, electrical, plumbing and mechanical installations to ensure compliance with regulations. Enters data from forms and reports into computer system to track and maintain project performance and status on computer. Handles all inquires from technical professionals and the general public to increase knowledge and insight of code requirements. Reviews occupancy plan reviews and investigations. Arranges transportation to and from work locations.		
10	WORKING CONDITIONS This position routinely requires lifting of moderately heavy items, such as typewriters or records boxes (up to 40 pounds) and/or very long periods of walking on rough surfaces on a routine basis.		
11	MINIMUM EDUCATIONAL REQUIREMENTS Requires an Associate's degree or certification/licensing in a technical specialty program of over 18 months and up to three years in duration.		
12	MINIMUM EXPERIENCE REQUIREMENTS Four (4) years of journeyman level experience in building trades construction with two of these years in inspections.		
13	MINIMUM LICENSE REQUIREMENTS <ul style="list-style-type: none">• Must obtain a State of Texas Plumbing Inspector's license within 90 days of appointment in this classification and;• Requires International Conference of Building Officials certification as either Plan Examiner, Plumbing Inspector, Mechanical Inspector or Building Inspector and;• Requires Council of American Building Officials One & Two Family Dwelling Code Certification or;• International Conference of Building Officials Combination Inspector disciplines.• Must have valid Texas Driver's License and compliance with the City of Houston policy on driving (A.P. 2-2).		
14	PREFERENCES None		
15	SELECTION/SKILLS TESTS REQUIRED None However, the Department may administer a skill assessment evaluation.		
16	SAFETY IMPACT POSITION <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.		
17	SALARY INFORMATION Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is: <div>Salary Range - Pay Grade 21 \$1,660 - \$2,109 Biweekly \$43,160 - \$54,834 Annually</div>		
18	OPENING DATE December 8, 2004		
19	CLOSING DATE Open Until Filled		
20	APPLICATION PROCEDURES Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, First Floor. Successful candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided. The Human Resources TDD Phone Number is (713) 837-9496. An equal opportunity employer		